

**MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CASTLE PINES METROPOLITAN DISTRICT
ALL ATTENDEES PARTICIPATED VIA ZOOM TELECONFERENCE**

Held: Thursday, December 29, 2020, 9:00 a.m. at 5880 Country Club Dr., Castle Rock, Colorado

A special meeting of the Board of Directors of the Castle Pines Metropolitan District, Douglas County, Colorado, was called and held as shown above and in accordance with the applicable statutes of the state of Colorado, with the following Directors, constituting a quorum, present, and acting:

Rick Huser
Mike Lanam
Dick Munday
Craig Sundquist
Tad Walden

Also present were: Burt Knight, Carolyn Frainier, Tracy Adams, District Staff; Jack Reutzel, District Counsel, Fairfield and Woods, P.C.

Potential Conflict of Interest Disclosures

District Counsel Reutzel stated that no conflicts were identified.

Approval of the Agenda

Director Huser made a motion to approve the agenda, seconded by Director Sundquist. The Board unanimously approved the agenda, as presented.

Guest Introductions/Comments from the Community

There were no guests at the meeting.

Action Item

Consider Approval to Award Bid of Arapahoe Wells A-10 and A-12 Rehabilitation Project – Director Munday made a motion to approve the award of the bid for the rehabilitation project of Arapahoe Wells A-10 and A-12, seconded by Director Sundquist. Mr. Knight said the rehabilitation project bid was advertised on BidNet. Mr. Knight said the District typically sees two contractors bid on these types of projects. Four bidders responded and met all of the requirements of the bid documents: Applied Ingenuity, Colorado Pump, Hydro Resources, and Layne. The number of bids reflect the prices and were lower than the Engineer's Estimate. Mr. Knight said that Applied Ingenuity has worked for Parker and Castle Rock, both were pleased with Applied Ingenuity's work. Applied Ingenuity was \$30K less than the second-highest bidder, Hydro Resources. The alternatives for jetting and acid wash will improve the

rehabilitation project. The District recommends awarding a total contract of \$417,651 to Applied Ingenuity. Director Walden asked which company was being paid the \$50K management fee. Mr. Knight said the project will be managed by Jehn Engineering and the fee will be paid to Jehn. The District wants to have a focused execution of this work before the start of the irrigation season. Jehn Engineering designed the rehabilitation project. Director Walden asked why the 10% contingency fee is applied to the project management portion. Mr. Knight said originally this had been incorrectly stated and he corrected it so that the 10% contingency fee is only applied to the construction cost.

A vote was called and the motion passed unanimously.

Additional Discussion

Director Sundquist asked Director Walden the target date for the Communications Committee to get information out to the community. Director Walden said the committee will be picking back up in January. Director Walden said there will be monthly communication and a quarterly newsletter sent out to the residents.

Adjourn

There being no further business to come before the Board, and upon motion duly made, seconded, and unanimously carried, the Board recessed the regular meeting at 9:14 a.m.

The Board of Directors approved the foregoing minutes on the 27th of January 2021. The preceding constitutes a true and correct copy of the minutes of the above-referenced meeting.



Secretary